

2013 ANNUAL REPORT



2 Maple Street
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Visit us at manomaine.org
or like us on Facebook!

Building a stronger Downeast Maine...

FROM THE BOARD...




Mano en Mano's mission is to "build a stronger and more inclusive Downeast Maine by working with diverse populations to provide affordable housing and education opportunities, remove barriers to health and social services, and advocate for social justice."

Thanks to your investment in 2013, we were able to provide much needed services to immigrant and farmworker communities in Downeast Maine.

As a small community-based organization, we work hard to be deserving of your continued support. In 2013, we spent nearly 90 cents out of every dollar directly providing programs and services and **for every dollar in donations that we received, we created \$22 worth of programming!** We hope that you enjoy reading about all that you are helping us accomplish. Thanks to you, we're strengthening our community one person and one family at a time.

Sincerely,


LAURA THOMAS
Board President

2013 Board of Directors Members

Olivia Pérez, <i>Vice President</i>	Charlie Harrington
Sasha Alsop, <i>Treasurer</i>	Ronald Ramsay
Rebeca Ortiz, <i>Secretary</i>	Alanha Roach

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FOUNDATIONS: The Boston Foundation • C.F. Adams Charitable Trust • Harvest of Hope Foundation • Emanuel and Pauline A. Lerner Foundation • Maine Community Foundation • Maine Health Access Foundation • Elmina B. Sewall Foundation

BUSINESSES: Fickett Property Management • Gay's Wreaths • Narraguagus Women's Club • Schoodic Insurance Company • Ridge Runners Enterprises • Unitarian Universalist Church of Ellsworth • University of Maine

FEDERATED CAMPAIGNS: MaineShare

THANK YOU!

On behalf of the Board, staff, and all of the clients that we serve, thank you for your generosity and support.

2013 REGULAR STAFF

Mandi Anderson
Associate Director
Ana Blagojević
Project Coordinator
Kate Brinks
AmeriCorps Member
Edith Flores
Project Coordinator
Kristen Hagemeister
AmeriCorps Member
Robin Lovrien
Project Director
Clint Sabattis
Project Associate
Jay Skriletz
Project Coordinator
Bethany Woods
Project Coordinator
Ian Yaffe
Executive Director

BLUEBERRY

HARVEST SCHOOL:

Leadership Team:
Jennifer Brown
Susan Meserve
Christine Scheidenlein

Teachers:

Philip Berezney
Nancy Drake
Doris Googoo
Rita Gould
Pablo Jarrin
Loretta Joseph
Susan Meynell
Wendy Potter
Denise Vose
Patricia Wilbur

Community Liaisons:

Sarah Davis
Mary Marshall

Teaching Assistants:

Dianne Farren
Kristen Hagemeister
Vivian Jeddore
Ronalee Robinson
Clint Sabattis
Melanie Shelton
Amanda Skinner

Support Staff:

Samantha Beal, *nurse*
Valerie Bowers, *counselor*
Elizabeth Joyce, *chef*
Robin Lovrien, *ESL/testing*
Traci Redimarker, *cook*
Eliza Ruel, *student records*

MIGRANT EDUCATION

Kesiah Bascom, *Intern*
Amy Dowley, *Instructor*
Corrie Hunkler, *Instructor*

INDIVIDUALS & FAMILIES: Anonymous (multiple) • Carl & Ora Aselton • Jean D. Beckley • Morna Bell • Karen J. Bopp • Veronica Breceda • Neil Butler • Dan & Faith Carlson • Roger & Judith Clapp • Steve Coleman • Les & Joyce Coleman • Joseph Collins • Gray Cox • Joseph & Hilly Crary • Deborah Culkin • Deb Curtis • Sarah Dalton-Phillips • Chloe A. Dowley • David Dowley • Carolyn & Jules Drenzek • Kelly Duarte • Daniel & Eliza Erikson • David Feldman • Gail & Thomas Finlay • James Fisher & Donna Madonna • Frederick & Constance Glore • Herbert Greenberg & Etta Abrahams • Kurt & Elizabeth Hagemeister • Stacie Haines • Wil & Joanne Halpin • Charles & Wendy Harrington • Emily & Thomas Haslett • Judith W. Joy • Eric Kelley • Christine L. Kue • Christopher & Mary Libby • David & Lauren Lischer • Robin Lovrien • Marie H. Lundahl • Hugh Macgill • Jane Makela & John Vogt • Bert Marian • Garrett Martin & Jenny Mayher • Elliott C. McEntee • Betsy Miller • Anne Morgan & Stephen Brown • John & Diane Myles • Peter & Ruth Nye • Mary Margaret O'Dowd • Rebeca Ortiz • John & Leslie Page • Sherith Pankratz • Mia & Stephen Parker • Wayne & Gail Peters • Ronald Ramsay • Eliza Ruel • Craig & Barbara Snapp • Richard Snyderman • Lael & Ron Stegall • Anais Tomezsko & Noah Scher • Moseley & Helen Waite • David Wilcock • Thomas Wilson • Elizabeth Winthrop • Ian Yaffe

VOLUNTEERS: Levi Alley • Thania Centeno • Dorothy Clair • Amy Dowley • Wendy Lopez • Silvia Paine • Les Simon • Wayne Smith • Bowdoin College McKeen Center for the Common Good

2013 IN REVIEW...



Dear Friends:

On behalf of the 39 talented and dedicated people who formed our staff in 2013, thank you for your support. I hope you enjoy reading about the collective impact of our work as well as a few of our favorite stories from the past year.

Mano en Mano was founded in 2005 to help provide access to essential services to build bridges of understanding in the larger community. Since then, we have expanded capacity and explored new and innovative ways to serve our students and clients. In 2013, we continued to offer a drop-in resource center for our clients, provide affordable housing, host community events, and conduct a variety of educational programs. We also won a competitive bid to design and host the Blueberry Harvest School, a three-week, interdisciplinary, and experiential summer school.

Some of the highlights from the past year include:

- Answered 790 requests for assistance from 149 individuals.
- Served 108 migrant students during the regular school year.
- Served 219 migrant students and their families during the blueberry harvest through in-camp programs, field trips, leadership development opportunities, and the Blueberry Harvest School.
- Provided Affordable Care Act information to 110 individuals.
- Leased six year-round units at Hand in Hand Apartments.
- Offered 57 sessions of drop-in English classes to 36 students.
- Offered Spanish classes to 42 individuals.
- Hosted seven community events - attended by 345 individuals.
- Distributed \$7,000 in scholarship funding.
- Hosted bilingual school connection meetings for 27 parents.

As I hope you can tell, we've been very busy! Thank you for being a part of the Mano en Mano family and for helping us build a stronger Downeast Maine.

All my best,

Ian Yaff
IAN YAFF
Executive Director

(207) 619-2822
iy@manomaine.org

2013 BY THE NUMBERS...

Revenue Sources

	2013	
Annual Fund Donations	29,953	5%
Grants	92,177	13%
Program Service Revenue	471,211	68%
Housing Rents and Subsidy	<u>92,794</u>	14%
Total Revenue	686,135	

Expenses by Type

Personnel Expenses	391,368	58%
Non-Personnel Expenses	248,988	37%
Occupancy	<u>29,236</u>	5%
Total Expenses	669,952	

Expenses by Program

Administration & Development	67,217	10%
Access to Essential Services	36,271	5%
Adult Education	52,565	8%
Community Bridges	42,926	7%
Housing	83,654	12%
Migrant Education Program	<u>386,959</u>	58%
Total Expenses	669,592	

\$29,448

Annual Rent Savings for
Housing Tenants

500+

Students & Clients Served

9,180

Service Hours Delivered

24,720

Miles Traveled by Staff
to Deliver Services

800

Volunteer Hours Logged

43

People Attended Blueberry
Harvest School Training



The above figures are estimates of our financial picture at Dec. 31, 2013. They do not include depreciation or long-term loans on Hand in Hand Apartments. Copies of our 990 and audited financial statements are posted at manomaine.org/resources/transparency.



BLUEBERRY HARVEST SCHOOL: THREE WEEKS OF FUN & LEARNING!

The Blueberry Harvest School is a hands-on, interdisciplinary, and experiential summer learning program sponsored by the Maine Migrant Education Program which served over 130 children of migrant workers during the 2013 blueberry harvest in Washington County. Each of the three weeks of school focused on a theme based on the Next Generation Science Standards that would allow students to experience some aspect of Maine's environment and be better prepared to return to school in the fall.

During the first week, students learned about "Maritime Magic"—the life of the sea. The whole school was treated to a touch tank full of sea creatures from the Downeast Institute and one class researched the length of a whale, then laid out classmates and teachers on the grass outside the school to show how many people equaled a whale.

The second week's focus was Ecosystems and habitats. Nearly all children were able to visit one of two farms in the area and see how a variety of animals live and are cared for as well as the agriculture on the farm. Several classes created murals showing various habitats of animals they had learned about and had visitors who brought films and artifacts to handle and led activities to help students understand more about habitat challenges of whales and salmon, among other creatures.



Sustainable food systems was the topic of the third week and students learned about favorite foods and how they arrive at stores. Again, animals were part of the week, with a visit from Henrietta the hen and two lop-eared rabbits—all of whom came right to the classrooms so children could handle them extensively.

In addition to the scheduled classes, a lot of attention was paid to making sure the children had typical summer fun, including plenty of time for swimming. Students also had lots of outdoor time, and some of the older students had a special treat learning how to sail at Petit Manan Yacht Club.

On school days, all children were provided with two full meals and a snack, making sure young bodies were well-fueled for all their fun.

From the point of view of staff and teachers, the Blueberry Harvest School is a delightful but very demanding experience, since the population of children changes constantly as families come and go during the harvest. Teachers worked hard to tailor their lessons to the unique interests and needs of each child - and their hard work paid off. Mano en Mano saw record attendance numbers and parents reported that they were very happy with the program.



MOTHER'S DAY EVENT PRESENTS A MEMORABLE EVENING

Our 7th Annual Mother's Day Celebration was fun-filled and a great opportunity for family to get together. In Mexico, *El Día de las Madres* is celebrated much more so than here in the United States. All schools host presentations where every grade presents a program for mothers, which involve dances, skits, or poems. It's always celebrated on May 10th.

Mano en Mano hosted the event in 2013 at Milbridge Elementary School for the first time. Streamers and balloons transformed the gym. Attendees first enjoyed a community potluck, followed by two delicious cakes made by local baker Lissa Robinson. A slideshow of pictures from the past year and past events was projected onto the wall during the potluck meal. We also set up a "photo booth" to take pictures of moms and families, which was a big hit.

The program is often the most popular piece and it included two short plays, three traditional dances, a read poem, and a song sung in Spanish. A raffle was drawn right after the program finished, and several attendees walked home with aprons, crocheted table cloths, a basket of kitchen goods, and a homemade cake. A fun and energetic DJ dance party finished off the evening. We hope to see you at our 2014 celebration on Saturday, May 10!



MIGRANT STUDENTS SERVE AS HONORARY PAGES AT THE LEGISLATURE

Four Migrant Education Program students travelled to Augusta on January 31, 2013 for the opportunity to serve as Honorary Pages in the Maine State House of Representatives. The trip was arranged by Mano en Mano through the office of Hon. Madonna Soctomah, the Passamaquoddy Representative to the Maine Legislature.

The Honorary Page program involves students in the House of Representatives' important business of debating and voting on legislation. House rules insists legislators remain at their desks when in session, so to communicate without disrupting the debates or votes, legislators send written messages back and forth. Pages wait by a lighted directory that calls them to a legislator's desk where they receive the message that they then deliver. The students received a standing ovation when they were recognized by the House Speaker, and were kept very busy throughout the morning session.

These students, along with the 8th Grade classes from Indian Township and Beatrice Rafferty Schools, then toured the State House, enjoyed lunch, and visited the Maine State Museum before returning home.

DROP-IN ENGLISH PROGRAM WRAPS UP A SUCCESSFUL YEAR

Students, volunteers, and staff celebrated the completion of eight months of drop-in English class on Thursday, May 30. The main focus of the evening was on the volunteers, who have made a huge difference in the quality of the English class by helping and interacting with the students. Students often got personal, individualized instruction because of the presence of these kind community members, who showed up in snow, rain, cold and wind over the winter to help us. Several students received certificates recognizing their work.

The drop-in English class was designed to allow great flexibility in accessing English instruction for members of our community, who often have unpredictable work schedules, as well as transportation and child-care challenges. In the class, students engage in games and activities that provide practice in various aspects of English. With many of these activities, student can work at their own level and pace, usually on content of high interest to them.

Another aspect of this approach that students liked is that it is very social. A lot of talking and laughing goes on because the games and activities are very informal. The 2013 program was led by Robin Lovrien (Adult Education Director) and Kristen Hagemeister (AmeriCorps Member).



COMIENZA EN CASA STUDENTS VISIT THE DOWNEAST INSTITUTE

Families in the Maine Migrant Education Program who were participating in Comienza en Casa / It Starts at Home took a field trip to the Downeast Institute (DEI) in Spring 2013. Students came up with a variety of questions that they had about the Institute and sea creatures, including: "Who is the daddy of the fish?" and "What are the different kinds of sharks?"

Colleen Haskell (DEI Educational Coordinator) and Kyle Pepperman (DEI Field & Lab Technician) gave us a tour of the clam hatchery, showed the group some unique sea creatures, and set up some fun activities and opportunities to look at algae and baby clams under microscopes. Students enjoyed the sensory experience of the touch tank that had been set up with fish, crabs, sea stars, and even a sea cucumber. Another highlight for the children on the trip was a close look at the Institutes pet trigger fish (named Brian) feeding on a crab!

Comienza en Casa was created by Mano en Mano to serve the unique needs of migrant farmworker students and parents. The program works together with families of preschool and kindergarten children who primarily speak little or no English in the home to promote school readiness and early education topics. To learn more, visit: comienzaencasa.manomaine.org.



REinFORMA: THE AFFORDABLE CARE ACT AND HOW IT AFFECTS YOU!

Working with the Maine Migrant Health Program on a project called REinFORMA, Edith Flores (Client Service Coordinator) and Bethany Woods (Community Relations Coordinator) conducted outreach to immigrants and their families on the changes to Maine State law around access to healthcare — and public benefits like MaineCare and SNAP.

In 2013, the project focused heavily on the new Affordable Care Act Reforms set to take place in 2014, and Edith and Bethany underwent extensive training around what the Affordable Care Act is, how it functions, and how it affects individuals and families.

The purpose of this Maine Health Access Foundation project is to provide unbiased, factual information on what the Affordable Care Act is, how to find out what you qualify for, and how to apply. Staff then refer individuals to certified Navigators and Certified Application Counselors to find out what their premiums would be and apply for insurance. Edith and Bethany are working hard to host community meetings and hold one-on-one meetings with clients and members of the community about all of the healthcare reforms.

